



The WorkReady Credential

A collaborative project of the

**St. John Valley Adult and Community
Education Collaborative
(MSAD #27 and Madawaska)**

And the

**Aroostook/Washington County
Local Workforce Investment Board**

Why?

Maine's employers insist that they need employees who not only

- ✓ Are skilled
- ✓ Can read and express themselves clearly
- ✓ Can use a computer
- ✓ Can solve problems

But who also

- ✓ Come to work on time
- ✓ Come to work on a regular basis
- ✓ Can work as part of a team
- ✓ Can manage conflict



What?

WorkReady is a training program designed with significant input and feedback from private employers. It is designed to assist participants who are having difficulty getting or keeping a job to create a viable plan for and path to sustainable employment.

WorkReady is a portable credential to tell employers that an individual has the “soft skills” necessary for success in the workplace. It’s also a credential that sets the stage for and complements basic industry-specific training and certifications.

How?

The WorkReady Credential training program addresses seven standards identified as critical to success in the workplace:

- Personal motivations and challenges to employment
- Developing a plan for employment
- Communicating effectively
- Working with other people
- Principles of getting a job
- Wages, benefits, taxes, and employee organizations
- Work-related safety information

The WorkReady Credential program is a 60-hour training with high expectations of trainees concerning attendance, attitude, punctuality, and participation.

Who?

Prospective participants qualify for WorkReady training if they:

- **Achieve requisite scores in reading and math on the Comprehensive Adult Student Assessment System (CASAS) Employment Competency Series, Level C**
- **Are interviewed by the training facilitator and/or a member of the employer-led Steering Committee for the program**
- **Agree to be counseled and advised before, during, and after participation**
- **Agree to complete the program when entering**



**This WorkReady Credential Training Program is Endorsed
by the Following Employers and Employment Agencies:**

Town of Fort Kent
Northern Maine Medical Center
Department of Health & Human
Services/ASPIRE Program
Key Bank of Maine (Fort Kent)
Daigle Oil Company
ACAP Employment & Training
(Madawaska Site)
MSAD #27
University of Maine at Fort Kent
Northern Maine Empowerment
Council
Gas-n-Go Foods, Inc.
Northern Maine General

Paradis' Family Shop-n-Save, Inc.
Town of Madawaska
Aroostook Training & Education
Coalition (ATEC)
Quigley's Building Supply
Northern Maine Development
Commission
MSAD #33
Twin Rivers Paper
Highview Rehab & Living Center
Country Village Estates
Fish River Rural Health

“More workers must demonstrate higher levels of literacy, technology proficiency, and self management to function successfully in the workplace.”

--Trends and Implications for
the Maine Workforce
Maine Department of Labor, 2005

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